



ReadyTalk Audio Conferencing

AUDIO CONFERENCING



ReadyTalk delivers audio conferencing to meet any business need—from your smallest ad-hoc calls to your largest business-critical events. Remarkably clear and easy-to-use, worldwide audio conferencing from ReadyTalk is always available and always dependable.

Audio Conferencing Services

ReadyTalk offers a variety of audio conferencing options allowing you to choose the experience that's right for your meeting or event:

ReadyTalk On-Demand Audio

Hold instant meetings with as many as 150 participants any time with ReadyTalk On-Demand Audio. Simply pick up the phone to start the audio conference – no reservations required. Manage the conference through your phone keypad or control it on the computer with ReadyTalk's intuitive web meeting interface. Use the enhanced audio controls to dial out to participants, mute and unmute participants, lock the conference, record the call and more.

ReadyTalk Operator-Assisted Audio

Calls with more than 150 participants are flawless with ReadyTalk Operator-Assisted Audio. Include as many as 3,000 participants in a single conference and enjoy personalized service that includes operator services, such as custom greetings and Q&A support. Available 24 hours a day, every day.

ReadyTalk Broadcast Audio

Deliver high-quality audio directly to attendees' computer speakers with ReadyTalk Broadcast Audio. Adding broadcast audio to an operator-assisted call gives participants the option for convenient listening over the Internet or choosing to dial in with a telephone.

Why ReadyTalk Audio Conferencing?

Quality and Reliability

Crystal-clear voice quality over a fully redundant worldwide voice network with more than 60K ports and 7 data centers

Worldwide Availability

Global toll and toll-free access in more than 50 countries and direct dial-out to virtually anywhere in the world

Superior Service

Expert staff available 24X7 to answer your questions and to ensure your conferences are trouble-free

Audio Conferencing Options Compared

	On-Demand	Operator-Assisted		
		Auto	Direct	Premium
# of Participants	Up to 150	Up to 3,000		
Scheduling	No reservations required	Reserve in advance		
Call Management	Self-service through keypad or web interface	Operator ensures meeting is configured and underway	Operator provides professional support during the event	Operator provides customized and enhanced services for your most important events
Operator Services				
Pre-Conference Private Speaker Line	N/A	15 minutes before meeting	30 minutes before meeting	30 minutes before meeting
Set-Up of Recording		X	X	X
Management of Recording			X	X
Audio Monitoring & Technical Support			X	X
Custom Greetings & Announcements			X	X
Dial-Out to Attendees			X	X
Facilitation of Audio Q&A Session			X	X
Individual Attendee Greetings & Data Collection				X
Pre-Approved List of Audio Attendees				X
Online Audio Attendee List				X
Post-Event Audio Attendee Report				X
Optional Services (Additional Charges May Apply)				
International Toll-Free Access	X	X	X	X
Broadcast Audio (supports as many as 2,000 participants)	N/A		X	X
Transcription Services			X	X
Event Call Director (View Audio Participants, Prioritize Questions, Direct Chat with Operator)				X
Dedicated Communication Line for Q&A Management				X

About ReadyTalk

ReadyTalk is committed to helping customers conduct successful audio and web conferences of all sizes – from small, ad hoc meetings to large, formal events. Visit www.readytalk.com to learn more about our full range of technology and services including:

Audio Conferencing • Web Conferencing • Event Services • Recordings and Podcasts